

# LOAN APPLICATION CHECK LIST



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*Cause it's better, when it's yours*

There are a few things we need from you before we can submit your loan application.  
To make it easier for you, we've prepared this documentation check list.

APPLICANT 1	APPLICANT 2	
<b>PAYG INCOME</b>		
<input type="checkbox"/>	<input type="checkbox"/>	3 Current payslips confirming at least 3 months YTD.
<input type="checkbox"/>	<input type="checkbox"/>	Employment letter stating date commencement, status, YTD on business letterhead.
<input type="checkbox"/>	<input type="checkbox"/>	DSS Statement
<input type="checkbox"/>	<input type="checkbox"/>	PAYG Payment summary
<input type="checkbox"/>	<input type="checkbox"/>	ATO Notice of assessment
<input type="checkbox"/>	<input type="checkbox"/>	Tax return for the most recent financial year.
<b>IDENTIFICATION</b>		
<input type="checkbox"/>	<input type="checkbox"/>	Birth certificate
<input type="checkbox"/>	<input type="checkbox"/>	Passport
<input type="checkbox"/>	<input type="checkbox"/>	Drivers License
<input type="checkbox"/>	<input type="checkbox"/>	Marriage certificate
<b>SELF EMPLOYED INCOME/COMPANY INCOME</b>		
<input type="checkbox"/>	<input type="checkbox"/>	Evidence is required in the form of copies of personal and all associated company/trust/partnership tax return for the last financial years, accompanied by ATO Notice of Assessment.
<b>RENTAL INCOME</b>		
<input type="checkbox"/>	<input type="checkbox"/>	Lease agreement
<input type="checkbox"/>	<input type="checkbox"/>	Last 3 months rental statements issued by the managing real estate agent.
<b>GENUINE SAVINGS</b>		
<input type="checkbox"/>	<input type="checkbox"/>	Copy of bank statements for past 3 months
<input type="checkbox"/>	<input type="checkbox"/>	Shares/term fixed deposits statement
<input type="checkbox"/>	<input type="checkbox"/>	Super Statement
<b>CONFIRMATION OF ASSET</b>		
<input type="checkbox"/>	<input type="checkbox"/>	Rates notice
<b>LIABILITIES</b>		
<input type="checkbox"/>	<input type="checkbox"/>	Copy of the latest credit card statement
<input type="checkbox"/>	<input type="checkbox"/>	Copy of the latest personal loan statement
<b>REFINANCE</b>		
<input type="checkbox"/>	<input type="checkbox"/>	Copy of the current 3 months loan statements
<b>PURCHASE</b>		
<input type="checkbox"/>	<input type="checkbox"/>	Full copy of contract of sale
<input type="checkbox"/>	<input type="checkbox"/>	Certificate of currency
<b>CONSTRUCTION</b>		
<input type="checkbox"/>	<input type="checkbox"/>	Full copy of the contract of sale
<input type="checkbox"/>	<input type="checkbox"/>	Copy of fixed price building contract
<input type="checkbox"/>	<input type="checkbox"/>	Copy of council approval plans
<input type="checkbox"/>	<input type="checkbox"/>	Copy of builder's insurance

This check list is a guide only, as all lenders have different requirements and may need further information to issue an approval.